

**OKLAHOMA MUNICIPAL CLERKS, TREASURER'S AND FINANCE OFFICIALS ASSOCIATION  
60TH ANNUAL CONFERENCE BUSINESS MEETING**

**FRIDAY, OCTOBER 21, 2016 AT 12:00 NOON  
WES WATKINS CENTER  
OKLAHOMA STATE UNIVERSITY, STILLWATER, OKLAHOMA**

**MINUTES**

**1. Call to Order.**

President Cindy Pollard called the meeting to order at 12:19 p.m.

**Roll Call and Declaration of Quorum.**

Members Present:

Janice Almy, Past President  
Cindy Pollard, President  
Cora Middleton, Vice-President  
Stephanie Carmichael, Treasurer  
Janet Watts, Secretary  
Brenda Hall, Reporter  
Susan White, 1-Year Trustee  
Ashley VanDeburgh, 2-Year Trustee  
Lindsey Grigg, 3-Year Trustee  
Anita Denson, OAPT Representative  
Rebecca Ramsey, OSU Liaison & Institute Director  
Kelly Danner, OML Liaison  
Dorie Spitler, OMAG Liaison  
Holly Maschino, GFOA Liaison

Members Absent:

Rhnea Stewart, OMRF Liaison

**Invocation.** Given by Susan White.

**2. Flag Salute.** Led by Stephanie Carmichael.

**3. Discussion, Consideration, and Possible Action on the Minutes of the October 23, 2015, Annual Business Meeting.**

A motion was made by Beverly McManus and seconded by Elizabeth Chrz to approve the minutes of the October 23, 2015 minutes. Motion carried.

**4. Treasurer's Report.**

Stephanie Carmichael reported on the treasurer's report. A motion was made by Erin Crawford and seconded by Lisa Root to approve the current Treasurer's Report current financials for 2016. Motion carried.

**5. Recognitions.**

- a. Sponsors and Vendors - Janice Almy recognized the sponsors and vendors.
- b. First Time Attendees - Cindy Pollard recognized first time attendees.
- c. Past Presidents - Cindy Pollard acknowledged past presidents contribution to the OMCTFOA Board and thanked them for serving.
- d. Years of Service - Cindy Pollard recognized municipal clerks, treasurer's and finance officials for their years of service.
- e. Resolutions - Janet Watts read the resolution and list of retirees to honor names, City or Town and years of service.

**6. Discussion, Consideration, and Possible Approval on Committee Reports.**

- a. Janice Almy reported on Conference Scholarship Committee.
  1. 2015 Scholarship Recipients - All recipients were recognized.
  2. Approval of 2017 Scholarships - One (1) National Conference, Three (3) March Institute/Academy, and Five (5) OMCTFOA Fall Conference.

A motion was made to approve the list as presented by Holly Maschino and seconded by Janice Almy. Motion carried.

- b. Clerks and Treasurer's Institute Committee Report - No report.
- c. Legislative Committee - No changes to by-laws.
- d. Nominating Committee Report - Cora Middleton provided a copy of the 2017 OMCTFOA Board Members.

A motion was made to approve the list as presented by Janice Almy and seconded by Holly Maschino. Motion carried.

**7. Special Presentations.**

The Board recognized Lindsey Grigg for creating a Facebook page for the Oklahoma Municipal Clerks, Treasurer's and Finance Officials Association.

Special recognition to Rebecca Ramsey for being the OSU Liaison of the Fall Conference.

**8. New Business.**

No discussion.

**9. Announcements.**

2016 IIMC Region IV Meeting, December 2-4, New Orleans, LA  
2017 Clerks and Treasurer's Institute, February 22-26, Stillwater, OK  
2017 IIMC Annual Conference, May 21-24, Montreal, Canada  
2017 GFOA Annual Conference, May 22-25, Toronto, Canada  
2017 APT US&C Annual Conference, TBA  
2017 OMCTFOA Conference, October 25-28, Stillwater, OK

**10. Door Prizes.** Door prizes were given out.

**11. Adjournment.**

The annual meeting adjourned at 1:10 p.m.

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Cindy Pollard, President

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Janet Watts, Secretary