

MINUTES
OAPT US&C ANNUAL MEETING
Thursday, October 18, 2018 8:30a.m.
Wes Watkins Center - Conference Rooms 101 & 102
Stillwater, Oklahoma

1. Call to Order

The meeting was called to order by President Neufeld at 8:45 a.m.

2. Roll Call

Board members present: Jan Neufeld, Erin Crawford, Lindsey Grigg, Theresa Barkhimer, Jennifer Smith and Tracey Aaron. Other members and guests were also present.

3. Introduction of BancFirst Representative(s). No action was taken.

4. Introduction of 2018 OAPT US&C Board of Directors. President Neufeld recognized the Board of Directors. *No action was taken.*

5. Discussion, consideration and possible action:

a. Annual Business Meeting minutes of Thursday, October 24, 2016.

Bob Ponkilla made motion, seconded by Tracey Aaron, to approve Annual Business Meeting minutes of October 20, 2017 as presented.

Ayes: Members present

Nays: None

The motion carried.

b. Annual Financial report. Treasurer Grigg stated that as of October 18, 2018 the balance in the account is \$9,255.25. Grigg also reported that memberships were up 12 from prior year. *Anthony Francisco made motion, seconded by Bob Ponkilla, to approve Annual Financial Report as presented.*

Ayes: Members present

Nays: None

The motion carried.

c. Report on 2018 CPFIM & ACPFIM Trainings. *No action was taken.*

d. Accounts payable for all outstanding invoices. Treasurer Grigg presented outstanding invoices of \$100.00 for gift cards, \$22.07 travel reimbursement and \$5.00 poster copy. *Stephanie Carmichael made motion, seconded by Bob Ponkilla, to approve invoices.*

Ayes: Members present Nays:

None

The motion carried.

6. **Report on National Association and Conference.**
Bob Ponkilla reported on the APT US&C National Association having a new management firm and that updated publications are in the works. *No action was taken.*
7. **2019 National Conference in Oklahoma City.**
Bob Ponkilla & Anthony Francisco are co-chairs of the Local Conference Planning Committee. The conference will be held July 14-17, 2019 at the Renaissance, Oklahoma City. Discussion on bet with Michigan affiliate for most members to attend between the two states. Announcement of the Taste of Bricktown event on Sunday evening. Bob announced the need for members to recruit sponsors for the conference and that there are First Time Attendees scholarships available for the conference. *No action was taken.*
8. **National Conference Fundraiser: Raffle for Surface Pro.**
Announcement about the raffle drawing on Friday. Tickets are still available today for \$5 for a chance to win a Surface Pro. *No action was taken.*
9. **Nominating Committee recommendations for the 2019 OAPT US&C slate of officers.** Committee recommendations for Board Officers were given; no nominations were made from the floor. *No action was taken.*
10. **Election of OAPT US&C Officers for 2019.** *Anthony Francisco made motion, seconded by Bob Ponkilla to elect the slate of officers as presented.*

Ayes: Members present
Nays: None

The motion carried. Vice President Crawford presented President Neufeld with a plaque showing appreciation for her service as OAPT President.

New President Erin Crawford started her duties by conducting the rest of the business meeting.

11. **Old Business.**
None. *No action needed.*
12. **New Business.**
None. *No action needed.*
13. **Door prize drawings.** Two \$25 gift cards were presented during the meeting. Receiving the gift cards were Anthony Francisco and Valarie Cox. *No action was taken.*
14. **Adjourn.**
Meeting was adjourned at 9:03 a.m.

Jan Neufeld, President

Erin Crawford, Vice President