

Oklahoma Municipal Clerks, Treasurers and Finance Officer Association

62nd Annual Conference Business Meeting

Minutes

Friday, October 19, 2018

11:30 a.m.

Wes Watkins Center

Exhibit Hall

Oklahoma State University

Stillwater, Oklahoma

- **Call to Order.**

Stephanie Carmichael, President called the meeting to order at 11:30 a.m.

- **Roll Call and Declaration of Quorum.**

Members Present:

Stephanie Carmichael, President
Cora Middleton, Past President
Janet Watts, Vice President
Brenda Hall, Treasurer
Susan White, Secretary
Lindsey Grigg, 1-Year Trustee
Kristi Hort, 2-Year Trustee
Camille Dowers, 3-Year Trustee
Kelly Danner, OML Liaison
Rebecca Ramsey, OSU Liaison
Katie Girardi, OMRF Liaison
Matt Boggs, GFOA Representative
Jan Neufeld, OAPT Representative

Members Absent:

Dorie Spitler, OMAG Liaison
Ashley Vandeburgh, Reporter

Susan White, Secretary called the roll and declared a quorum present.

- **Invocation**

Janet Watts, Vice President offered the invocation.

- **Flag Salute**

Camille Dowers, 3-Year Trustee led the audience in the flag salute.

- **Discussion, consideration and possible action on the Minutes of the October 20, 2017, Annual Business Meeting**

Minutes were presented for approval by Stephanie Carmichael, President. A motion was made by Cindy Pollard and seconded by Beverly McManus to approve the minutes as presented. All Aye. Motion carried.

- **Discussion, consideration and possible action on the Treasurer's Report**

The Treasurer's Report was presented for approval by Brenda Hall, Treasurer. A motion was made by Cora Middleton and seconded by J.L. Self to approve the Treasurer's Report. All Aye. Motion carried.

- **Recognitions:**

Sponsors and Vendors

Lindsey Grigg, 1-Year Trustee reported that this year's event was supported by twenty-nine vendor booths and approximately forty sponsors overall. The audience expressed their appreciation by extending a round of applause to the vendors and sponsors present.

First Time Attendees

Stephanie Carmichael recognized the first-time attendees.

Past Presidents

Stephanie Carmichael recognized the past presidents in attendance. Kelly Danner, OML Liaison gave a brief report about past president Ernest Dirks. Mr. Dirks resides in Stillwater and is over ninety years old. He welcomed Ms. Carmichael and Ms. Danner in his home earlier in the week to discuss his contribution to the OMCTFOA as well as other significant life achievements including a book he authored, titled *Memories of a WWII Amputee*.

Years of Service

Stephanie Carmichael recognized members for their years of service. Beverly Whitener, City of The Village and Barbara Bush, City of Medford have each served for thirty-eight years.

Retiree Acknowledgement

Susan White recognized the clerks or treasurers that have retired in the past year. None were in attendance.

CPFIM Awards

Bob Ponkilla, City of Oklahoma City and Jan Neufeld, City of Altus recognized recipients and presented awards. Jan Neufeld and Ashley Vandeburgh received the Advanced CPFIM.

Member of the Year Award

Bob Ponkilla, 2017 Member of the Year recognized Lindsey Grigg as 2018 Member of the Year award recipient. Ms. Grigg was warmly received by a standing ovation from the audience.

- **Discussion, consideration and possible approval on Committee Reports:**

Conference Scholarship Committee Report

Brenda Hall recognized the 2018 scholarship recipients.

Approval of 2019 Scholarships: One to a National Conference, 3 to the March Institute/Academy, and 5 to OMCTFOA Fall Conference

Stephanie Carmichael requested approval to offer 2019 Scholarships as designated: 1-IIMC National Conference, 3-Institute/Academy, 5-OMCTFOA Fall Conference

A motion was made by Kristi Hort and seconded by Brenda Hall to approve 2019 Scholarship request as presented. All Aye. Motion carried.

Clerks and Treasurers Institute Committee Report

Rebecca Ramsey, OSU Liaison reported that ten city clerks and eight treasurers graduated from at the 2018 Institute, while one city clerk and three treasurers graduated from the Academy. She announced that the next Institute/Academy is scheduled for February 18-22, 2019.

Legislative Committee

Susan White introduced and recited the following amending language to the Constitution: *The Budget Committee shall be charged with the responsibility of development and maintenance of the annual budget. The Committee shall be comprised of no less than three members, including the Treasurer. All amendments shall be presented by the Committee and approved by the Executive Committee.*

A motion was made by Cora Middleton and seconded by Kristi Hort to approve the constitutional amendment as presented. All Aye. Motion carried.

Susan White recommended approval to Travel Policy amendments as presented.

A motion was made by Kristi Hort and seconded by Brenda Hall to approve as presented. All Aye. Motion carried.

Nomination Committee Report

Janet Watts presented nominations for the 2019 OMCTFOA Board. She called for nominations from the floor. No nominations were offered. Ms. Watts called for a motion to nominate the slate of officers as presented.

A motion was made by Susan White and seconded by Cora Middleton to approve nominations as presented. All Aye. Motion carried.

- **Special Presentations:**

President Carmichael recognized Rebecca Ramsey, OSU Liaison for all her hard work during the past year.

President Carmichael made a few comments as outgoing President.

A ceremonial pinning and presentation of the gavel to 2019 President Janet Watts was conducted.

Incoming President Watts presented a plaque to President Carmichael recognizing her leadership achievement while serving as President of the organization in 2018.

- **New Business:**

None.

- **Announcements:**

2018 IIMC Region IV Meeting, December 5-7, 2018 in Oklahoma City, Oklahoma

Cora Middleton, Past President provided information concerning the upcoming event and encouraged everyone to register online through OSU Spears School of Business website. Registration deadline is November 14.

2019 IIMC Institute and Academy, February 18-22

2019 IIMC Annual Conference, May 19-22 in Birmingham, AL

2019 GFOA Annual Conference, May 19-22 in Los Angeles, CA

2019 APT US&C Annual Conference, July 14-17 in Oklahoma City, OK

2019 OMCTFOA Fall Conference, October 16-18 Wes Watkins Center, Stillwater, OK

- **Door Prizes**

- **Adjournment**

The meeting adjourned at 12:46 p.m.

Date: _____

Stephanie Carmichael, President

Lindsey Grigg, Secretary