

GFOAO BOARD MEETING MINUTES

Thursday, October 19, 2017

Wes Watkins Center

Stillwater, Oklahoma

1. Call to Order and Welcome by President Jason Muninger.

President Jason Muninger called the meeting to order at 8:02 a.m.

2. Roll call and declaration of quorum by Secretary Jerrica Worthy.

Secretary Jerrica Worthy called roll and President Jason Muninger declared a quorum.

Those members present were Jason Muninger, Matt Boggs, Frank Chen, Julie Casteen, Jerrica Worthy, Toni Ervin, An-Chen Lai, and Warren Porter.

3.

a. Approval of Minutes from Business Meeting held May 12, 2017.

Motion: Matt Boggs moved, second by Julie Casteen to approve minutes as presented.

For: All Aye.

Against: None.

Motion carried.

b. Treasurer's Report by Treasurer Julie Casteen.

Motion: Marsha Leck moved, second by Barbara Bush to approve Treasurer's Report as presented.

For: All Aye.

Against: None.

Motion carried.

c. Accounts Payable by Treasurer Julie Casteen.

Door prizes and mileage for Board members to attend today's meeting.

d. Membership Report by Treasurer Julie Casteen.

Ms. Casteen reported that membership is up by 35%. It was noted that there was a big spike in membership when OML assisted in getting membership information out.

- e. **Participation in the 2018 Oklahoma Municipal Clerks, Treasurers, Finance Officials Association (OMCTFOA) Annual Conference by President Jason Muninger (2017 amount \$750).**

Motion: Lindsey Grigg moved, second by Barbara Bush to approve participate in the 2018 OMCTFOA Annual Conference and contribute a \$750 stipend

For: All Aye.

Against: None.

Motion carried.

- f. **Door prizes for 2018 Governmental Finance Officers' Association of Oklahoma (GFOAO) Annual Business Meeting Breakfast and 2018 OMCTFOA Annual Business Meeting Luncheon by President Jason Muninger (2017 amount - \$200 total/\$100 breakfast and \$100 lunch).**

Motion: Lindsey Grigg moved, second by Frank Chen to approve cash door prizes for 2018 Annual business meetings maintaining 2017 amounts.

For: All Aye.

Against: None.

Motion carried.

- g. **Participation in the 2018 Oklahoma Municipal League (OML) Conference by President Jason Muninger (2017 agreed to pay 1/3 of booth with OAPT and OMCTFOA).**

Motion: Matt Boggs moved, second by Lindsey Grigg to share 1/3 booth costs for 2018 OML Conference.

For: All Aye.

Against: None.

Motion carried.

4. Nominating Committee Report by Vice President Matt Boggs.

Mr. Boggs presented the following slate of officers for 2017-2018: Matt Boggs, President; Frank Chen, Vice-President; Julie Casteen, 2nd Vice-President; Jerrica Worthy, Treasurer; Toni Ervin, Secretary; Kim Biggs, 1 Year Board Member; An-Chen, 2 Year Board Member; Warren Porter, 3 Year Board Member; Jason Muninger, Past President. GFOA Representative is currently vacant.

5. Election of GFOAO Officers for 2018.

Mr. Muninger asked for nominations from the floor. None were submitted. Mr. Muninger called for a vote to confirm the slate of Officers as presented.

Motion: Barbara Bush moved, second by Lindsey Grigg to confirm officers as presented.

For: All Aye.

Against: None.

Motion carried.

6. Announcement of annual GFOAO meeting for 2018.

Meeting is tentatively set for October 18, 2018 at 8 a.m.

7. New Business.

None.


8. Old Business.

None.


9. Drawing for Door prizes.

10. Adjournment.

Motion by Lindsey Grigg, second by Frank Chen. The meeting was adjourned at 8:27 a.m.



President, Matt Boggs



Secretary, Jerrica Worthy

Date Approved:

12/07/2017

Government Finance Officers Association of Oklahoma
TREASURER'S REPORT
Through October 18, 2017

Arvest Bank Checking Account 15073750

Beginning Balance: 10/19/16 **16,311.87**

Revenues:

Membership Dues	2,025.00
Training Workshop	1,090.00
Workshop Sponsorship	427.00
Total Revenues	<u>3,542.00</u>

Expenses:

Mileage Reimbursement (Board members)	423.59
Training Expense (lunch, presenter gifts)	533.45
Conference Expense (OMCTFO Sponsorship, door prizes)	950.00
Total Expenses	<u>1,907.04</u>

Ending Balance: 10/18/17 **17,946.83**

GFOAO Transaction History

10/18/2017

Date	Check	Credit	Debit	Description	Balance	
10/18/2017	2017		(200.00)	OCCTFOA Conference Board Meeting Door Prizes	17,946.83	
10/5/2017		50.00		Dues	18,146.83	
9/11/2017		772.00		Dues/Workshop	18,096.83	Ties to 9/30/17 Bank Statement
8/17/2017		920.00		Dues/Workshop/Sponsorship	17,324.83	
8/10/2017	2016		(106.45)	Presenter gift bags	16,404.83	
8/10/2017	2015		(427.00)	Workshop Lunch	16,511.28	
7/21/2017	2014		(750.00)	OMCTFOA Fall Conf Sponsor	16,938.28	
6/30/2017		25.00		Dues	17,688.28	
5/24/2017	2013		(21.40)	Mileage Reimb	17,663.28	
5/12/2007	2012		(106.07)	Mileage Reimb	17,684.68	
5/12/2007	2011		(163.82)	Mileage Reimb	17,790.75	
5/10/2017		25.00		Member Dues	17,954.57	
3/22/2017		300.00		Member Dues	17,929.57	Ties to 5/11/17 Treasurer's Interim Report
3/8/2017		100.00		Member Dues	17,629.57	
2/24/2017		625.00		Member Dues	17,529.57	
2/10/2017		100.00		Member Dues	16,904.57	
2/8/2017		125.00		Member Dues	16,804.57	
2/8/2017		475.00		Member Dues	16,679.57	
11/22/2016		25.00		Member Dues	16,204.57	
10/28/2016	2010		(132.30)	Mileage Reimb	16,179.57	
10/18/2016		25.00		Member Dues	16,311.87	Ties to 10/19/16 Treasurer's Report



P O BOX 1670
LOWELL AR 72745

Statement Ending 09/30/2017

GOVERNMENTAL FINANCE

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Customer Number: XXXXXXXX3750

ADDRESS SERVICE REQUESTED

GOVERNMENTAL FINANCE OFFICERS
ASSOCIATION OF OKLAHOMA
ATTN FRANK CHEN / CITY OF MIDWEST CITY
100 N MIDWEST BLVD
MIDWEST CITY OK 73110-4319

Managing Your Accounts

-  24-HOUR ACCOUNT INFO (800) 601-8655 LINE
-  CUSTOMER SERVICE (866) 952-9523
-  MAILING ADDRESS PO BOX 799 LOWELL AR 72745
-  WEBSITE www.arvest.com

Notice: Due to an error, Arvest Bank's September commercial customer statements were delivered in the incorrect format. As a result, you are receiving this second statement, which contains complete account information and is in the correct format. We apologize for the error and any confusion it may have caused.

Summary of Accounts

Account Type	Account Number	Ending Balance
ORGANIZATION NON-INT CHECKING	XXXXXXXXX3750	\$18,096.83
Total Current Value		\$18,096.83

ORGANIZATION NON-INT CHECKING - XXXXXXXX3750

Account Summary

Date	Description	Amount
09/01/2017	Beginning Balance	\$17,324.83
	1 Credit(s) This Period	\$772.00
	0 Debit(s) This Period	\$0.00
09/30/2017	Ending Balance	\$18,096.83

DORMANCY: A MONTHLY FEE WILL BEGIN IF NO ACTIVITY FOR 12 MONTHS.

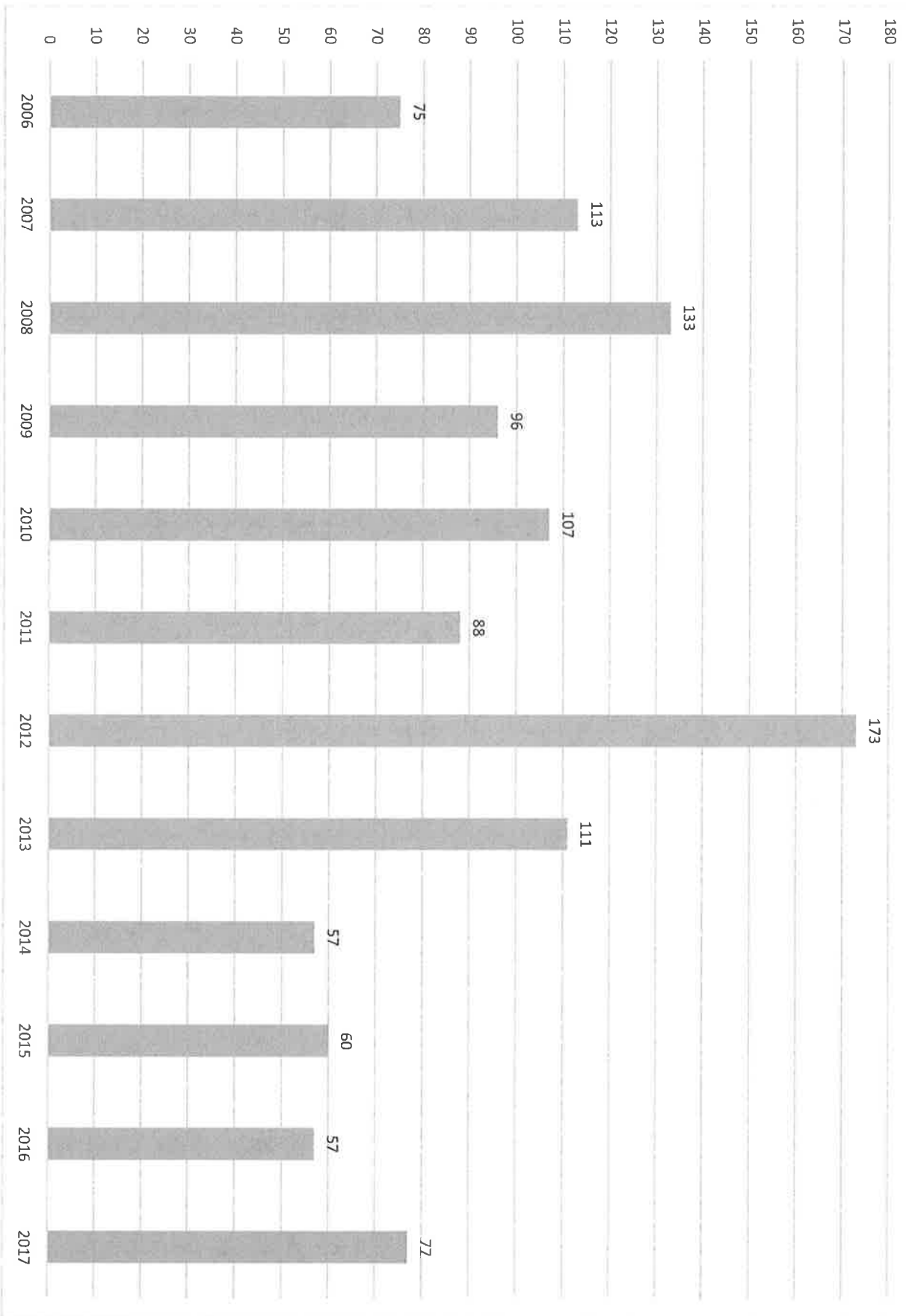
Deposits

Date	Description	Amount
09/11/2017	DDA DEPOSIT	\$772.00

Daily Balances

Date	Amount	Date	Amount
08/31/2017	\$17,324.83	09/11/2017	\$18,096.83

GFOAO MEMBERSHIP HISTORY



**GOVERNMENT FINANCE OFFICERS ASSOCIATION OF OKLAHOMA
PROPOSED BOARD MEMBERS 2017-2018**

PRESIDENT	1 YEAR BOARD MEMBER
Matthew Boggs, Assistant City Treasurer	Kim Biggs, City Clerk
City of Oklahoma City	City of Guthrie
420 W. Main St, Ste 130	101 N Second St.
Oklahoma City, OK 73102	Guthrie, OK
405-297-2348	405-282-0064
Fax: 405-316-2229	Fax:
matthew.boggs@okc.gov	kbiggs@cityofguthrie.com

1st VICE PRESIDENT	2 YEAR BOARD MEMBER
Frank Chen, CPA, Deputy Finance Director	An-Chen Lai, City Treasurer
City of Midwest City	City of Durant
100 N. Midwest Blvd.	P.O. Box
Midwest City, OK 73110	Durant, OK 74702
405-869-8645	580-931-6651
Fax: 405-739-1247	Fax:
fchen@MidwestCityOK.org	alain@durant.org

2nd VICE PRESIDENT	3 YEAR BOARD MEMBER
Julie Casteen, Finance Director	Warren Porter, Finance Director
City of Coweta	City of Edmond
PO Box 850	PO Box 2970
Coweta, OK 74429	Edmond, OK 73034
918-279-7216	405-359-4521
Fax: 918-486-5366	Fax:
jcasteen@cityofcoweta-ok.gov	alain@durant.org

TREASURER	PAST PRESIDENT
Jerrica Worthy, City Clerk	Jason Muninger, Internal Service Supervisor
City of Cushing	City of Bartlesville
100 Judy Adams Blvd, P O Box 311	401 S. Johnston
Cushing, Oklahoma 74023	Bartlesville, OK 74003
918-225-1625	918-338-4232
Fax: 918-225-6171	Fax: 918-338-4279
cityclerk@cityofcushing.org	ismuninger@cityofbartlesville.org

SECRETARY	GFOA REPRESENTATIVE
Toni Ervin, Chief Financial Officer	Vacant
City of McAlester	
PO Box 578	
McAlester, OK 74502	
918-423-9300	
Fax:	
toni.ervin@cityofmcalester.com	