

2017 OMCTFOA COMMITTEE LIST

CONFERENCE COMMITTEE

The conference committee shall be charged with the duty of preparing the program and agenda for the annual conference and business meeting, selecting the meeting site and making all necessary arrangements for all functions related to the conference.

Responsibilities include: preparing brochure, arranging speakers, arranging meals, and breaks, arranging entertainment, selecting and ordering speakers gifts, recruiting help, and reporting to the board.

Cora Middleton – Chairman
Stephanie Carmichael
Janet Watts
Brenda Hall
Susan White
Lindsey Grigg
Kristi Hort

Ashley VanDeburgh
Rebecca Ramsey – OSU Liaison
Katie Girardi – OKMRF Liaison
Dorie Spitler – OMAG Liaison
Kelly Danner – OML Liaison
Cindy Pollard – Ex Officio
Jason Muninger-GFOA
Ashley VanDeburgh-OAPT

SPONSORSHIP COMMITTEE

The Sponsorship Committee shall be charged with the duty of securing donations and sponsorships for the annual conference and/or for other training sessions as may be directed by the Executive Committee.

Responsibilities include: securing sponsorships, making sure funds are collected from sponsorships, creating a list of sponsors, and recognizing sponsors at the Conference.

Lindsey Grigg – Chairman
Stephanie Carmichael
Janet Watts
Brenda Hall

Jason Muninger - GFOA
Ashley VanDeburgh – OAPT
Cora Middleton – Ex Officio

MEMBERSHIP COMMITTEE

The Membership Committee shall be charged with the duty of securing and maintain the enrollment of municipal clerks, treasurers, and finance officials in Oklahoma as members of the Association.

Responsibilities include: preparing the OMCTFOA Booth at the OML Conference, collecting membership dues, recruiting members, and reporting to the Board.

Ashley VanDeburgh – Chairman
Susan White
Kelly Danner
Cora Middleton – Ex Officio

LEGISLATIVE COMMITTEE

The Legislative Committee shall be charged with the duty of drafting any legislation needed to accomplish the purpose of the Association and presenting it to the appropriate authorities and proposing any needed amendments to the Constitution and Bylaws of the Association.

Responsibilities include: recommending updates to the Association Constitution and By-Laws and preparing documents to present to the membership.

Brenda Hall – Chairman

Lindsey Grigg

Ashley VanDeburgh

Cora Middleton – Ex Officio

NOMINATING COMMITTEE

The Nominating Committee shall present the names of candidates for office on the Executive Committee for the following year, to be voted on at the annual business meeting. Nominations may also be made from the floor, but no nominations may be made without the consent of the nominees.

Stephanie Carmichael - Chairman

Janet Watts

Brenda Hall

Cora Middleton – Ex Officio

SCHOLARSHIP COMMITTEE

The Scholarship Committee shall be charged with the duty of selecting qualified applicants to receive scholarships for the Annual OMCTFOA Conference, the Annual Oklahoma Municipal Clerks and Treasurers Institute/Academy, and the national conference for either the International Institute of Municipal Clerks (IIMC), the Association of Public Treasurers of the United States and Canada (APT US&C), or the Government Finance Officials Association (GFOA).

Responsibilities include: updating the scholarship application, making sure the application is available to the membership, securing and awarding scholarships for the Municipal Clerks and Treasurers Institute/Academy, OMCTFOA Conference, and National Conference.

Janet Watts – Chairman

Kristi Hort-Co-Chairman

Stephanie Carmichael

Susan White

EDUCATION REVIEW COMMITTEE

The Education Review Committee shall be charged with providing assurance to the OMCTFOA membership which would include but not limited to, Oklahoma Municipal Clerks and Treasurers Education Committee, compliance with national certification programs, appointment procedures, and term limits.

Jason Muninger – Chairman
Susan White
Rebecca Lewis – OSU Liaison
Cindy Pollard – Ex Officio

MEMBER OF THE YEAR AWARD SELECTION COMMITTEE

The purpose of the OMCTFOA Member of the Year Award is to identify and recognize a member who has made a significant contribution to the objectives of OMCTFOA, the municipal clerks, treasurers, or finance officials profession, and to the improvement of municipal government. The nominee must be a current member of the Oklahoma Municipal Clerks, Treasurers, and Finance Officials Association.

(The previous Member of the Year will serve as Chair of this Committee. In the event a member of the Selection Committee is nominated, this person will be ineligible to serve on the Committee and the President may appoint a replacement).

Janice Almy – Chairman
Cora Middleton – OMCTFOA Rep.
Jason Muninger – GFOA Rep.
Ashley VanDeburgh – OAPT Rep.
Rebecca Lewis – OSU Institute/Academy Director

AUDIT COMMITTEE

The purpose of the Audit Committee is to perform the annual audit of the preceding year financial book(s).

Susan White - Chairman
Ashley VanDeburgh
Kristi Hort
Jason Muninger