



Invitation for you to be a Sponsor-Exhibitor at the OMCTFOA Annual Conference

The Oklahoma Municipal Clerks, Treasurers and Finance Officials Association (OMCTFOA) is a professional organization with approximately 250 members representing cities and towns throughout Oklahoma. The association was established in 1957 to help promote a better understanding of the official duties and obligations of municipal clerks, treasurers and finance officials. Your partnership helps us put on a first-rate conference and also helps us to keep the registration fees affordable.

On behalf of OMCTFOA, I would like to invite you to become a sponsor and/or exhibitor for our 61st Annual Conference – scheduled for October 18-20, 2017, at the Wes Watkins Center in Stillwater.

The conference exhibit hall is located at the east end of the lunch/banquet room and will be open to our members from 8 am to 5 pm on both Wednesday, October 18th, and Thursday, October 19th, as well as from 8:00 am to 11:00 am on Friday, October 20th. Exhibitors will also be recognized and given a few moments to address our members at the luncheon on Wednesday, October. 18th.

This year's theme is **“Back to the Basics”**. Individual sessions will address the many issues that a Clerk, Treasurer and/or Finance Official could come across in their day-to-day, month-to-month and/or year-to-year operations.

The conference will include a Thursday night event.

Attached please find our sponsor-exhibitor information and application. If you have any questions, please do not hesitate to contact me. Exhibitor space is limited, so please reserve your space quickly.

Hope you will come and be a part of our **“Back to the Basics”** conference.

Cora Middleton
2017 OMCTFOA President
c/o OMAG
3650 South Boulevard
Edmond, Oklahoma 73013-5581
(918) 423-9300 ext. 4956
cora.middleton@cityofmcalester.com

Sponsorship Levels

Below is a list of our sponsorship-exhibitor levels and the benefits included in each level:

LEVEL 1: \$1000 – Booth Level

- Opportunity to supply your printed literature and/or promotional items to be included in conference bags
- Four tickets to the Thursday evening event
- A meal sponsorship with two meal tickets and an opportunity to be recognized
- May choose to have a link (your logo) on the OMCTFOA website (will run from date payment is received to October 5th the following year unless renewed)

LEVEL 2: \$750 – Booth Level

- Opportunity to supply your printed literature and/or promotional items to be included in conference bags
- Three tickets to the Thursday evening event
- A refreshment break or continental breakfast sponsorship

LEVEL 3: \$500 – Promotion (does not include a booth)

- Opportunity to supply your printed literature and/or promotional items to be included in conference bags
- Two tickets to the Thursday evening event

LEVEL 4: \$250 – Promotion (does not include a booth)

- Opportunity to supply your printed literature and/or promotional items to be included in conference bags

~ ~ Exhibit space is limited ~ ~

Sponsorship Commitment Form

Please sign us up to become a sponsor and/or exhibitor for the OMCTFOA Conference to be held October 18-20, 2017, at the Wes Watkins Center in Stillwater, Oklahoma.

Name of Company _____

Address of Company _____

City _____, State _____, Zip _____

Phone Number(s) _____

Contact Name _____

Contact Email Address _____

Level of Sponsorship:

_____ Level 1: \$1000 (Booth)

_____ Level 2: \$750 (Booth)

_____ Level 3: \$500 (Promo only)

_____ Level 4: \$250 (Promo only)

For Levels 1 and 2 only

Do you want to have an Exhibit Booth? _____yes _____no

Exhibit space is limited...You may set up on Tuesday, October 17, between 1:30 and 4:00 pm. Exhibit Hall is open from 8:00 am to 5:00 pm on Wednesday, October 18 and Thursday, October 19, as well as 8:00 to 11:00 am on Friday, October 20, which include 8-10 breaks and/or lunches with our members.

Additional information will be sent to you from OSU for booth needs and conference information.

Please check one -

Amount of Sponsorship \$ _____

Payment included with this form _____

Please invoice for payment _____

For Level 4 only

Do you want to advertise on our website? _____yes _____no

Please return this form and payment by to:

OMCTFOA Sponsorship
c/o OMAG
3650 South Boulevard
Edmond, OK 73013-5581
lgrigg@cityofelreno.com

Please note that payment must be received by October 1, 2017.

Your commitment to sponsor our conference is greatly appreciated!